



AUTOMATIC PAYMENT AUTHORIZATION

I authorize High West Energy, Inc. to initiate debit entries for payment of electric bills owed by me from the bank account indicated below. I hereby authorize the financial institute below to debit the same to such account. I understand that the payments will be taken out of my bank account on the **18th of each month (or 1st business day following) until October 2018, at which time the payment will be drawn on the 23rd (or 1st business day following)** of the month. This authorization may be revoked at any time by notifying High West Energy.

Name(s) on Account: _____

Account Number: _____

Home Phone: _____ Work Phone: _____

Bank Name: _____

Bank Address: _____

City: _____ State: _____ Zip Code: _____

Checking Account Number: _____ Routing Number: _____

Bank Telephone Number: _____

Depositor's Signature

Date signed

Depositor's Signature (if two signatures are required)

Until you receive a bill indicating you are on auto pay, please pay your bill as you normally would.

It is the member's responsibility to provide High West Energy with updated information. Auto pay programs are offered as a convenience to the member. Declined payments will be treated as insufficient funds and will be subject to a \$35 fee and may result in negative account activity on your credit report. If, for any reason, you have more than three (3) declined payments in a calendar year, you will be removed from the auto pay program and required to pay by cash or money order. After twelve (12) on-time payments, the auto pay program may be reactivated after the necessary paperwork is completed.

If you are participating in the auto pay option in lieu of a deposit, you must remain on auto pay for a minimum of twelve (12) months. To be removed from the auto pay program during this time, a deposit equivalent to three months of service will be required. In the event of an insufficient payment, you will be removed from the auto pay and charged a deposit equivalent to three months of service, in addition to a fee for the insufficient payment. Autopay transactions will be processed at 8:00 a.m. on the scheduled payment day.

No Payment Arrangements are allowed on the Auto Pay program.

IMPORTANT: The amount currently due on your account should be paid in the usual manner. It will not be automatically drafted until the next bill is generated and you see it indicated on your billing statement.

Please return this form to: High West Energy Billing Department | PO Box 519 | Pine Bluffs, WY 82082